TimeManagerLiVE™

TIME AND RESOURCE MANAGER FOR MICROSOFT® OUTLOOK

LET'S DO SOMETHING SMARTER WITH OUR TIME

Time Manager LIVE captures time where your team members already update their schedules, in their Outlook calendars. Detailed data from accounting and other systems, like HR, Payroll, Invoicing are also connected *live*.

Quick List of Benefits of Time Manager LIVE:

- Capture hours from Outlook Calendars
- Report, analyze, and approve project billing in real time
- View reports or details in Outlook, Excel, and web dashboards
- Monitor staff and deploy resources for maximum profitability

With Time Manager LIVE,

you have real-time intelligence to focus resources on projects that matter most now.

WHEN WAS THE LAST TIME YOU MET SOMEONE WHO LIKED THEIR TIME SYSTEM?

Time and resource management systems have done little to help top management deploy profit-making resources most effectively. And employees scramble to enter their time, even after scheduling appointments in Outlook. Days or weeks later, project reports are out of date, and time needs to be reconciled from disparate systems. Even accountants can't quickly report time spent on auditing vs. tax preparation.

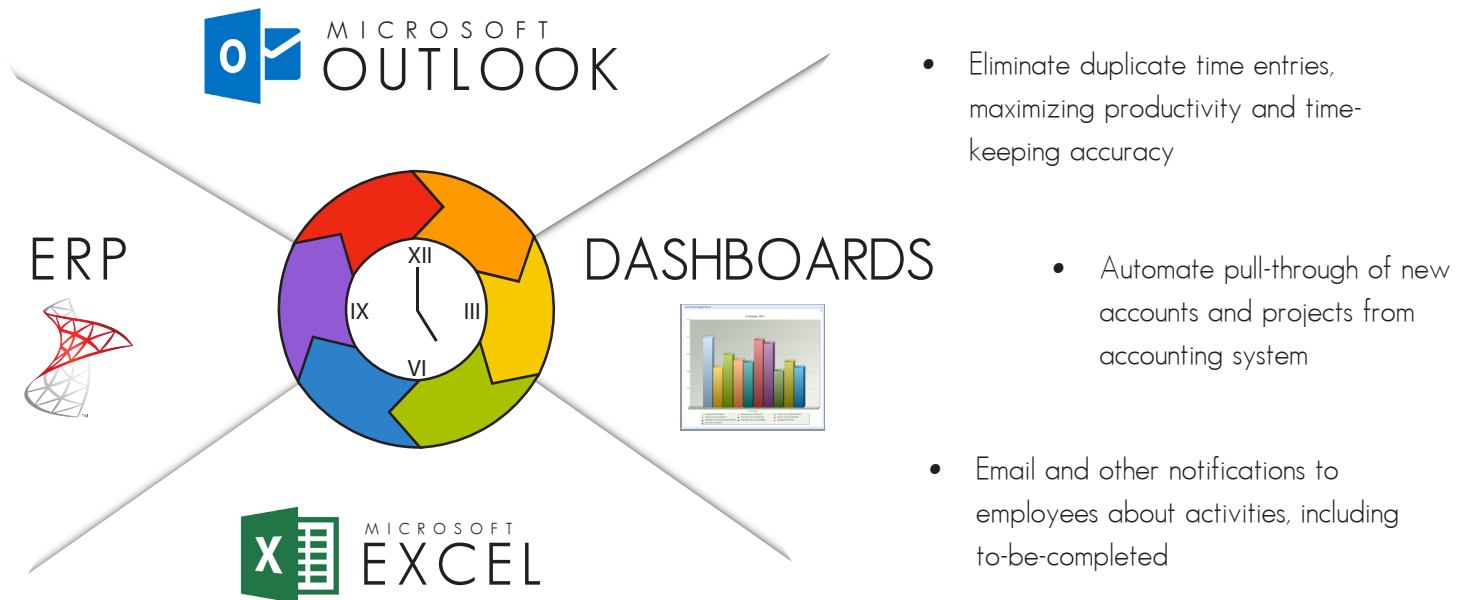## TRACK TIME.   MANAGE RESOURCES.   MEASURE PERFORMANCE.

LIVE INTELLIGENCE:

- Real-time capture of Outlook entries, including by version (Actual, Scheduled, Unspecified, etc.)
- Dynamic reports, analytics, alerts about employee and project activities
- Online monitoring of project progress, including against budget and estimate at completion
- Opportunity to allocate time and resources to current as well as newly entered projects

OUTLOOK, ACCOUNTING, HR, INVOICING, PAYROLL

MICROSOFT
OUTLOOK

ERP

XII

IX   III

VI

DASHBOARDS

MICROSOFT
EXCEL

- Eliminate duplicate time entries, maximizing productivity and time-keeping accuracy

- Automate pull-through of new accounts and projects from accounting system

- Email and other notifications to employees about activities, including to-be-completed

R E P O R T I N G

- Reports reflect entries as they occur—see who's doing what when, and if staff are pulled away from scheduled projects
- Use Excel with full formatting and graphing capabilities
- Connectivity to dashboard packages, MS BI Stack, SharePoint
- Easily report by Project, Activity, Manager, Consultant, Billable, Version
- Create P&Ls by Project/Team/Employee

A N A L Y T I C S   A N D   P L A N N I N G

GAIN NEW INSIGHTS ABOUT YOUR ORGANIZATION

Not sure where the time goes? Which resource-intensive projects are still under budget, or are getting into trouble? What is the productivity of your sales team? How many people are using their sick and vacation days? **Time Manager LIVE** puts time and resource analytics at your fingertips with a few keystrokes.

M O V E   F O R W A R D   P R O F I T A B L Y

Time Manager LIVE facilitates collaboration between managers and staff, to set priorities and reach goals. Most critically, **Time Manager LIVE** enables you to monitor real-time data so you can make the best-informed plans about allocating resources to your most profitable projects.

POWERED BY

OLATION®

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