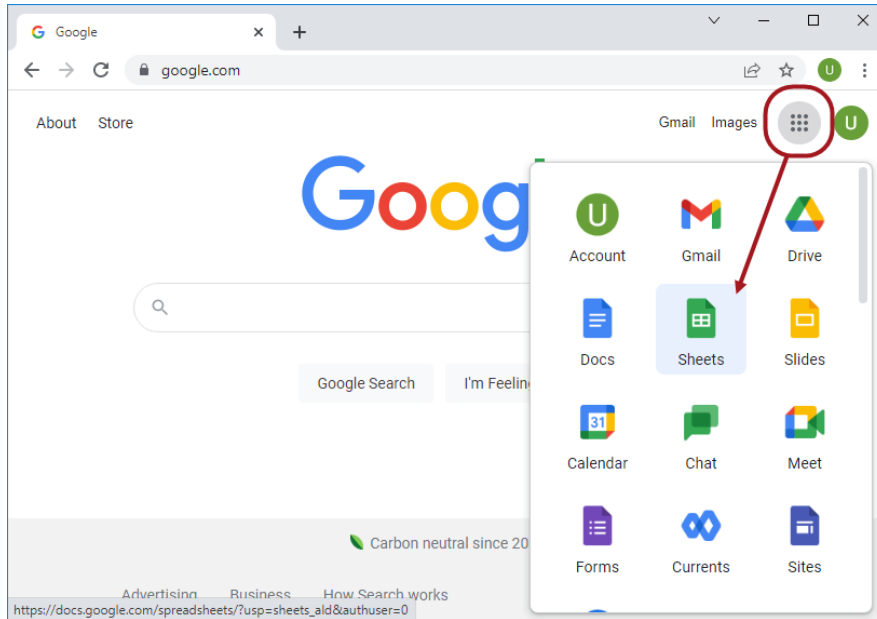


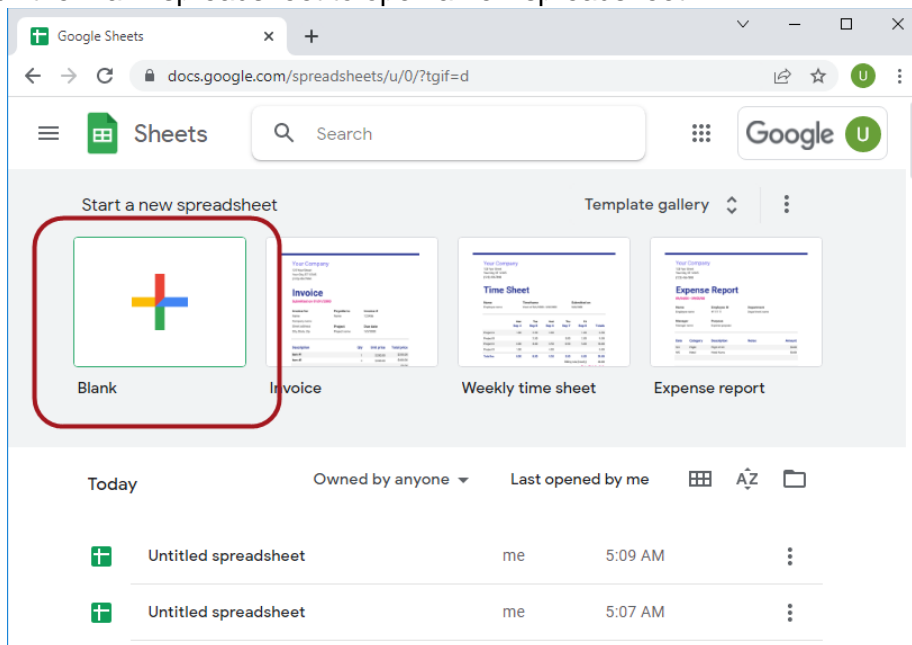
Google VIP sheets – Quick Steps to Create a Slice

The following quick steps follow an exercise with a sample Web Server (VIP.PARISTECH.com) and database (Panda V21.6 Basic), to familiarize you with the capabilities of Google VIP sheets. You can reach PARIS Technologies at info@paristech.com or +1 215 340 2890 to discuss creating a model to use with Google VIP sheets with your own business data set.

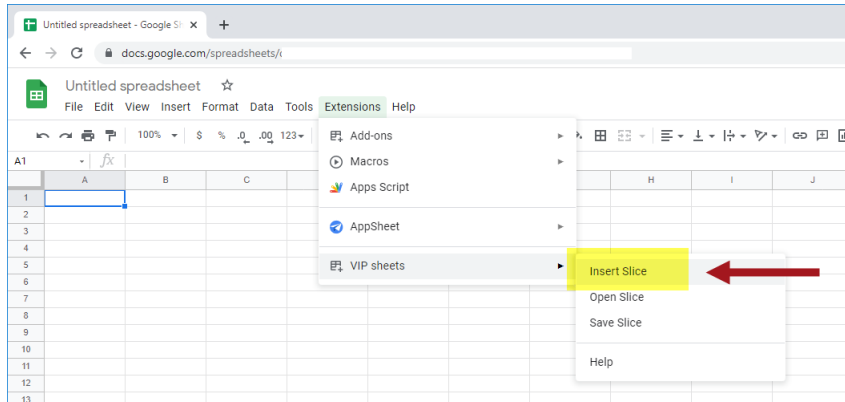
1. In **Google Chrome**, login using valid g-mail credentials and click on **Google apps**, then click on Sheets:



2. Click the Blank spreadsheet to open a new spreadsheet:



- In the Blank spreadsheet, go to the menu bar. Click **Extensions** and select **VIP sheets** then **Insert Slice**



- The **VIP Sheets pane** will appear on the right-hand side of the screen. Enter necessary information and make selections to configure the Slice:

 A screenshot of the 'VIP sheets' configuration pane. The pane contains several sections:

- Web Server:** A text input field containing 'VIP.PARISTECH.Com'. A blue arrow points from a callout box to this field.
- Database:** A dropdown menu showing 'Panda V21.6 Basic'. A blue arrow points from a callout box to this dropdown.
- Cube:** A dropdown menu showing 'Financial Data'. A blue arrow points from a callout box to this dropdown.
- Filters:** A section with a green header containing:
 - Version: Forecast
 - Year: 2021
 - Entity: Entity A
 - Department: Sales
 A blue arrow points from a callout box to this section.
- Columns:** A section with a green header containing:
 - Month: RealMonths
- Rows:** A section with a green header containing:
 - Account: ALL
- Location:** Radio buttons for 'New Sheet' (selected) and 'Current Sheet'.
- Options:** Checkboxes for 'Dynamic Row Labels' (checked) and 'Hide Empty Rows' (unchecked).
- Insert:** A blue button at the bottom right. A blue arrow points from a callout box to this button.

 Callout boxes on the right provide instructions:

- For Web Server: 'Enter the Web Server hosting your business model. (The Server shown reaches the sample database.)'
- For Database: 'Select a Database. (Use this sample database for ensuing exercises.)'
- For Cube: 'Select a Cube. (Use this Cube for ensuing exercises.)'
- For Filters, Columns, and Rows: 'Note the available Dimension:Member in the Filters, Columns and Rows boxes—these can be changed by double-clicking and making selections in the Select a Member dialog. As well, Dimensions can be rearranged among the boxes, to give you the Slice view you want.'
- For Insert: 'Click **Insert** button to insert the Slice in the worksheet.'

5. **Save** the Slice with the name you choose so that other users with security privileges can reach the same data immediately upon opening it.

The screenshot shows a Google Sheets interface with a PivotTable. The PivotTable is set to show 'Sales of Goods' by 'Month' for the year 2021. The data is summarized as follows:

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |
|-------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Sales of Goods | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 | 13,200 |
| Sales of Services | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 | 4,950 |
| Revenue | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 | 18,150 |
| Cost of Goods | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 | 6,600 |
| Cost of Services | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 | 4,400 |
| Cost of Sales | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 |

The 'Save Slice' option in the context menu is highlighted in yellow, and a red arrow points to it.

Please select a name for this slice

Ok Cancel

Other users can proceed to Slice the data according to their own interest and requirements, including “writing back” to a budget plan (for example) application. All users are connected via Google VIP sheets to the same business model for planning, analytics, and reporting.